



7887 Safeguard Circle
Valley View, OH 44125

800 852.8306 p
216 739.2900 p
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FNMA Safety Hazard Checklist

The following items are safety hazards that may be found are required to be compliant upon completion of the Initial Services order. These items should be addressed immediately on-site with no bids should be required. Expectations remain that the below hazardous conditions are monitored and addressed during the completion of on-going monthly services.

Light Bulb Replacement: Interior and Exterior Required	
<input type="checkbox"/> Replace all missing, broken, or non-functioning light bulbs, including all fluorescent and décor bulbs	<input type="checkbox"/> Utilize the Exterior Light to repair, reattached, or replace exterior light fixtures
Boarding and Securing:	
<input type="checkbox"/> Remove all broken glass from doors/frames	<input type="checkbox"/> Reglaze all broken windows as first option. If unable, install clear-boarding to damaged/unsecure window
<input type="checkbox"/> All ground level windows or windows accessible from the exterior are locked with functional locks	<input type="checkbox"/> Utilize the Exterior Door Allowables and Garage Door Allowables to replace/repair damages doors
<input type="checkbox"/> Tape all cracks in glass with clear tape	
Exterior Safety Issues	
<input type="checkbox"/> Secure all outbuildings with combination padlock if padlock is missing but doors are present and functional	<input type="checkbox"/> Remove laundry lines and rope swings
<input type="checkbox"/> Remove all exterior hooks and nails under 8 ft. from walls, doors, etc. from main dwelling, garages, and outbuildings	<input type="checkbox"/> Coil and secure all exterior wires (cable, satellite lines, etc.)
<input type="checkbox"/> Secure all existing loose or install missing handrails per local code using the instructions in the work order	<input type="checkbox"/> Remove all broken glass
<input type="checkbox"/> Replace or secure all loose or damaged steps	<input type="checkbox"/> Secure all exterior closets, basement/cellars doors, storm doors, storm/shelter/crawlspace doors with combo padlock
<input type="checkbox"/> Remove or secure all exterior trip hazards	<input type="checkbox"/> Cap Dryer Vent
<input type="checkbox"/> Fill all exposed holes in the ground	<input type="checkbox"/> If pool is present, area must be secured including installing combination padlock if missing. Install safety fence if no fence is present.
<input type="checkbox"/> Remove wasp, hornet or bee nests from any property entry	*Combination padlocks must be used. Lock and key padlocks are NOT permitted
<input type="checkbox"/> Cap all exposed electrical wires (this includes low voltage, electrical, phone, speaker wires)	
Interior Safety Issues	
<input type="checkbox"/> Remove all broken glass	<input type="checkbox"/> Cap all exposed wires including low voltage (electrical, phone wires, speaker, etc.)
<input type="checkbox"/> Remove all protruding interior hooks from within 8 ft. of the floor from walls, doors, ceilings, closets, etc.	<input type="checkbox"/> Replace missing or broken outlet covers
<input type="checkbox"/> Remove all empty curtain or window treatment hardware from windows, walls, and doors.	<input type="checkbox"/> Install blank cover plates on missing electrical fixtures
<input type="checkbox"/> Cut off any protruding screws/bolts (Clearboarding)	<input type="checkbox"/> Install blank breaker covers on missing breakers
<input type="checkbox"/> Coil and secure all loose cords (cable, phone lines, etc.)	<input type="checkbox"/> Install or secure missing floor register covers
<input type="checkbox"/> Secure all existing loose or install missing handrails per local code using the instructions in the work order	<input type="checkbox"/> Board/secure holes in the floor posing trip hazards
<input type="checkbox"/> Replace/secure all loose or damaged steps per code	<input type="checkbox"/> Secure loose ceiling fans and light fixtures
<input type="checkbox"/> Replace missing or broken switch plate covers	<input type="checkbox"/> Secure loose cabinets, doors, drawers, countertops
<input type="checkbox"/> Cap all open water lines as needed (HWT, refrigerator, washer lines, dishwasher, open plumbing, etc.)	<input type="checkbox"/> Remove all exposed carpet tack strips and nails
	<input type="checkbox"/> Cover open dryer vents with duct tape
	<input type="checkbox"/> Cap all open gas lines using plumbing tape, material type, and correct size gas cap
Smoke and CO Detectors	
<input type="checkbox"/> Smoke detectors are present/operable per code	<input type="checkbox"/> CO Detectors are present/operable per code

Signature _____

Date: _____