In Photo Direct there’s an option within the camera to take a photo in High Resolution. This is referred to as the “Doc Option”. If you turn this option to “On” a high res image will be taken which allows for easier viewing of text and important information once the image is sent to Safeguard for review. Once you turn the option on and take a photo, it’s automatically switched back to the compressed image option for photos.

Use this feature in the Photo Direct application to ensure the information being passed to Safeguard is clear and viewable within the photo itself.

**Step 1:**
Select the "Doc Option"

**Step 2:**
Select "On"

**Step 3:**
You will see a dialogue box with the "resolution change" message. This is simply alerting you to the fact that you are taking a high res photo.

**Step 4:**
Once you take the photo it will default back to "Off"

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Please note: if you delete photos from the application prior to sending them to Safeguard they will be permanently deleted. Once photos are transmitted to Vendor Web, they will be archived on your device.

If you need assistance or have any questions please call the Help Desk at (800) 852-8306 x.3999

Training materials are available at spivendor.com
In Photo Direct there’s an option within the camera to take a photo in High Resolution. This is referred to as the “Document Option”. If you turn this option to “On” a high res image will be taken which allows for easier viewing of text and important information once the image is sent to Safeguard for review. Once you turn the option on and take a photo, it’s automatically switched back to the compressed image option for photos.

Use this feature in the Photo Direct application to ensure the information being passed to Safeguard is clear and viewable within the photo itself.

Step 1: Open the tray option in the camera

Step 2: Select the image/document option

Step 3: You will see a dialogue box with the "resolution change" message. This is simply alerting you to the fact that you are taking a high res photo.

Step 4: The "document" lets you know you’re taking a photo in high res. Once you take the photo it will default back to image

Please note: if you delete photos from the application prior to sending them to Safeguard they will be permanently deleted. Once photos are transmitted to Vendor Web, they will be archived on your device.