



Give Access Sign off Sheet

Vendor Code: _____

Property Address: _____

Comments:

CONTRACTOR (please select the line that applies):

Access was given to the designated individual on _____ (date).

Access was not given to the designated individual. I appeared at the property on _____ (date) and waited for _____ hours. The individual did not appear.

Signature: _____

Date: _____

INDIVIDUAL GAINING ACCESS:

I, _____, confirm that I was allowed access to the property listed above on _____ (date).

Signature: _____

Date: _____