

General Information							Timeline	
Property Address				Unit #	Utilities		REO ID	
City	State			Zip Code	Supplier Name			
Permits Req?	Agent Name			Contractor Name				
Lockbox Code	Agent Phone			Contractor Phone				
Gate Code	Agent Email			Contractor Email				

Interior

Appliances	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Cooktop/Wall Oven					
Dishwasher					
Garbage Disposal					
Microwave/Hood					
Oven/Stove					
Other					
Carpentry	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Cabinets					
Countertops					
Closet Doors					
Interior Doors					
Molding					
Hardware					
Windows					
Stairs/Handrails					
Other					
Drywall	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Drywall					
Other					
Electrical	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Breakers					
CO2 Detectors					
Electric Radiators					
GFCI Outlets					
Outlets/Switches					
Smoke Detectors					
Wiring					
Other					

Fixtures	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Ceiling Fans					
Lighting					
Mirrors					
Other					
Flooring	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Carpet					
Ceramic					
Hardwood					
Tile					
Vinyl					
Other					
Heating/Air	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Air Conditioner					
Boiler/Furnace/Oil tank					
Duct					
Heater					
Thermostat					
Other					
Paint	Full / Partial	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Cabinets					
Ceiling					
Entire Home					
Walls					
Wallpaper Removal					
Other					
Plumbing	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Bathtub					
Exterior					
Interior Pipes					
Pressure Test					
Showers					
Shower Head					
Sinks/Faucets					
Toilets					
Water Heater					
Water Heater Strap					
Other					

Exterior

Debris Removal	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Exterior					
Fencing					
Hazard					
Interior					
Sales Cleanup					
Other					
Environmental	Lender Required	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Initial Testing					
Remediation					
Clearance Testing					
Renovation, Repair & Painting					
Termite/ Pest Insp. Certificate					
Other					
Exterior	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Decking					
Doors					
Garage Door					
Lighting					
Paint Partial					
Power Wash					
Siding					
Paint Entire House					
Other					
Landscape	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Shrub Trimming					
Sod					
Snow Removal					
Sprinkler System					
Tree Removal, Trimming					
Upgrade Landscape					
Other					

Pool	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Cover					
Drain					
Equipment					
Maintenance					
Secure					
Spa					
Other					
Roof	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Certificate					
Flashing					
Gutters					
Repair Leak					
Replace					
Tarping					
Other					
Structural	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal
Demo					
Engineering Insp					
Epoxy					
Foundation					
Masonry					
Other					
Code Violation	Repair / Replace	Detailed Description	Supplier Comments	Qty / Sq Ft	Subtotal

