



BRIGHTON REAL ESTATE SERVICES

Winterization Procedures

Property Address: 119 5TH AVE, RED SPRINGS, NC 28377

Listing Agent: Pam Wooddell Asset Manager: Choni Poutous

Plumbing Contractor Checklist

Initial

- \_\_\_\_\_ 1. Test system for integrity. Turn water on, inspect for leakage and shut down.
- \_\_\_\_\_ 2. Shut water off at the main unless HVAC is a water based heating system.
- \_\_\_\_\_ 3. Shut water supply off to all outside faucets and lawn sprinkler systems, if any, drain related pipes and blow out with air pressure.
- \_\_\_\_\_ 4. Shut off water supply to all sinks, bowls, bathtubs and showers. Drain all fixtures, pipes and traps, water heaters and clear with air pressure. Leave all faucets and intermediate valves from the shutdown point open, leaving stoppers in open position.
- \_\_\_\_\_ 5. Shut off gas or electricity to water heater – disconnect and cap the red and black wires. Post a sign on the water heater that states, "DO NOT TURN ON WITHOUT REFILLING."
- \_\_\_\_\_ 6. Shut off power to the well pump and/or holding tanks. Drain well holding tank and clear lines with air pressure.
- \_\_\_\_\_ 7. Add anti-freeze to all traps: toilets, dishwasher and washing machine. Drain all water closet tanks and add minus 20-degree anti-freeze to tanks. If anti-freeze drips, clean up immediately.
- \_\_\_\_\_ 8. I certify I added minus 20-degree anti-freeze to the following:
 

<input type="checkbox"/> Water closet bowl traps	<input type="checkbox"/> Kitchen sink traps
<input type="checkbox"/> Sauna floor traps	<input type="checkbox"/> Shower traps
<input type="checkbox"/> Basement floor drain traps	<input type="checkbox"/> Bathtub traps
<input type="checkbox"/> Laundry floor drain traps	<input type="checkbox"/> Laundry tub trap
<input type="checkbox"/> Lavatory traps	<input type="checkbox"/> Bar sink trap
- \_\_\_\_\_ 9. Check boiler pressure valve to insure property hot water pressure is maintained. CAUTION: If house is heated by a hot water or steam system, DO NOT shut off water supply to the boiler.
- \_\_\_\_\_ 10. Shut off water softener, water supply and drain. Unplug timer, if applicable.
- \_\_\_\_\_ 11. Refrigerator should be turned down, but NEVER turned off. Shut off water supply and drain the automatic ice maker. Remove all hoses including ice maker and exterior hoses.
- \_\_\_\_\_ 12. Close all storm windows, fireplace dampers and insulate dryer vent.
- \_\_\_\_\_ 13. Place winterization signs where appropriate.

Contractor's Signature \_\_\_\_\_

Date \_\_\_\_\_

Contractor's Comments and Notes:

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