

**Workshop: Leveraging Mobile
June 26, 2017**

Moderator:

Megan Varney, IT Product Manager

Panelists:

David Mason, Field Quality Control Manager

Photo Direct Work Order Updates

Vendors should follow the intended procedure that Photo Direct implements that being a crew lead take the initial before pictures to document the property condition and the labor crew coming later performing the necessary work and provide the during and after photos for evidence or support of the work being charged.

Crew Lead Get Organized at the Property and Performs:

1. Property Assessment
2. Work Completed Tasks
3. Check Out

Crews manually enter information to capture and do the work completed tasks.

Stations

Grouping of questions about the property. There are several mandatory stations such as occupancy, A/C unit, roof, damages, electric system, exterior and check-out. These stations will be highlighted signifying a photo requirement. In addition to the mandatory stations, mobile stations will accumulate based on the vendor's answers to questions regarding the property; photo requirements also will be permitted.

Open Order Marketplace

New functions within the mobile app that will coming soon; access to the Open Order Marketplace, signature capture for vacant properties, forgot password link, ability to delete photos from the within the app and reorganization of photo labels on an assigned work order for easier access.